

## **REFERRAL INSTRUCTIONS**

Please send the following documents by fax or email when referring a new patient to our office (gotsleep@keepmesmiling.com or Fax 928-351-1621):

- 1. Last 3 PCP/PA SIGNED clinical notes detailing sleep.
- 2. CLEAR Copy of the most current insurance card
- 3. Prescription for HST (Home Sleep Study, if patient has not completed a sleep study within 1 year).
- 4. Letter of medical necessity for OAT (Oral Appliance Therapy, if sleep test and diagnosis completed).

\*\*If your patient has not completed a sleep study --- We work with a Third-Party Sleep Study facility that provides Home Sleep Studies with Telemedicine visits with a Board-Certified Sleep physician that can provide the Prescriptions & the Letter of Medical Necessity if necessary\*\*

We follow protocol for treating Sleep Apnea.

We will always send follow up letters so you can follow along with your patient's treatment.

We are participating providers with Medicare & Tricare. We work with and DIRECTLY bill all major medical insurance plans\*

We always use the highest quality appliances. We are not a one size fits all office!

We are committed to continuing education for Sleep Apnea, Oral Appliance Therapy and are constantly challenging ourselves to read the latest studies.

We educate patients on the adjunct treatment options such as bed wedges, diet/weight loss, proper vitamin levels and proper sleep hygiene.

## **SLEEP APNEA OPTIONS**

| PATIENT NAME:   | DATE:   |
|---|---|
| Address:  |   |
| Home Phone:   | _ Mobile Phone:   |
| Email Address:  | _ Date of Birth:  |
| INSURANCE NAME:   |   |
| POLICY NUMBER:  | _ GROUP NUMBER:   |
| Referral For:   |   |
| Home Sleep Study/HST (CPT G0399 or 95800)   |   |
| And/Or<br>Oral Appliance/OAT (CPT E0486)  |   |
| DESCRIPTION OF SYMPTOMS   | MEDICAL HISTORY   |
| <ul> <li>Excessive daytime sleepiness</li> <li>Fatigue</li> <li>SOB</li> <li>Snoring</li> <li>Restless legs</li> <li>Nocturnal seizures</li> <li>Witnessed apnea</li> <li>Restless sleep</li> <li>Weight Gain</li> <li>Gasping (if living alone)</li> <li>Diaphoresis</li> <li>Epworth Score</li> <li>Morning headaches</li> <li>Enuresis</li> <li>Other (explain)</li> </ul> | CHF<br>Stroke<br>Home O2 atI/m<br>Diabetes<br>HTN<br>Seizures |
| ORDERING PHYSICIAN NAME:  |   |
| SIGNATURE:  | DATE:   |

DATE: